



# DATA PROTECTION OFFICER SERVICE TO SUPPORT GDPR COMPLIANCY



**AUDITING**

Process to validate and improve your understanding for successful GDPR implementation.

**RISK**

Compare assessment findings against the GDPR and identify risks.

**PREPARE**

Creation of change plan to mitigate risks identified through the evaluation process.

**IMPLEMENT**

Perform technology, process or structured documentation changes identified in the change plan.

**SUPPORT**

Ongoing support and guidance to help mitigate future exposure to risk.





## WHO NEEDS A DATA PROTECTION OFFICER?

Under the GDPR, you must appoint a Data Protection Officer (DPO) if:

- You are a public authority (except for courts acting in their judicial capacity)
- Your core activities require large scale, regular and systematic monitoring of individuals (for example, online behaviour tracking)
- Your core activities consist of large scale processing of special categories of data or data relating to criminal convictions and offences.

## THE DATA PROTECTION OFFICER'S ROLE

A Data Protection Officer should be appointed on the basis of their professional qualities, and in particular, experience and expert knowledge of data protection law.

**The Data Protection Officer supports the following tasks:**

- To inform and advise the controller or the processor and the employees who carry out data processing of their obligations pursuant to the General Data Protection Regulation (GDPR)
- To monitor compliance with the GDPR and with the policies of the controller or processor in relation to the protection of personal data, including the assignment of responsibilities, awareness raising and training of staff involved in processing operations, and related audits
- To provide advice, where requested, regarding the data protection impact assessment (PIAs) and to monitor its performance
- To cooperate with the supervisory authority (ICO)
- To act as the contact point for the supervisory authority on issues related to data processing and to consult, where appropriate.

The Data Protection Officer will therefore inform and advise on the organisation's and employees' obligations under the data protection regime. They also monitor for compliance with the obligations of the data protection regime, including policies, assignment of responsibilities, awareness raising, and training of staff.

The Data Protection Officer will also supervise, advise, and/or assist in relation to PIAs, and will monitor their performance and make recommendations.

In addition they are in place to monitor and address any requests from the supervisory authority and be the designated point of contact for the Information Commissioners Office.

## HOW CAN WE HELP?

The Health Informatics Service can help you attain organisational GDPR compliancy, whether this is through the provision of our full Data Protection Officer Consultancy Service, tailored Data Protection Officer support or just our general GDPR readiness assistance.

For further information and support please contact:  
Your Service Account Manager (SAM) or  
email: [contact-us@this.nhs.uk](mailto:contact-us@this.nhs.uk)